

1800x900 Bow Front Desk

Hudson Elm finish | Model 5427468

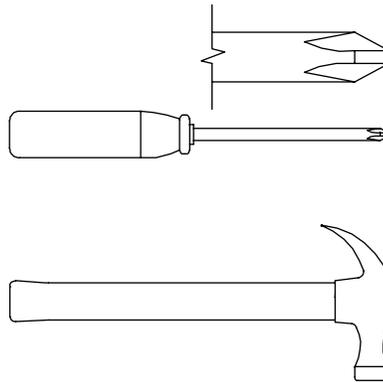
NOTE: THIS INSTRUCTION BOOKLET CONTAINS **IMPORTANT** SAFETY INFORMATION. PLEASE READ AND KEEP FOR FUTURE REFERENCE.

English pg 1-14
Français pg 15-17
Español pg 18-20

Lot # **566975**
Purchased:

09/22/21

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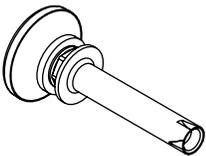
No. 2 Phillips Screwdriver
Tip Shown Actual Size

Hammer
Not actual size 😊

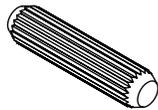
Hardware Identification

† Screws are shown actual size. You may receive extra hardware with your unit.

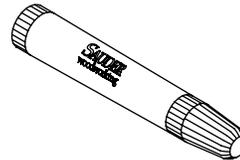
46E LEVELER - 8



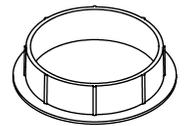
42F WOOD DOWEL - 22



10M TOUCH-UP PEN - 1



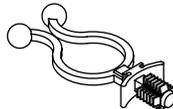
2P GROMMET - 2



3P GROMMET CAP - 2



9P CORD CLIP - 2



125P TWIST-LOCK® FASTENER COVER - 23

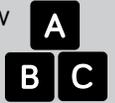


127P HOLE PLUG - 8



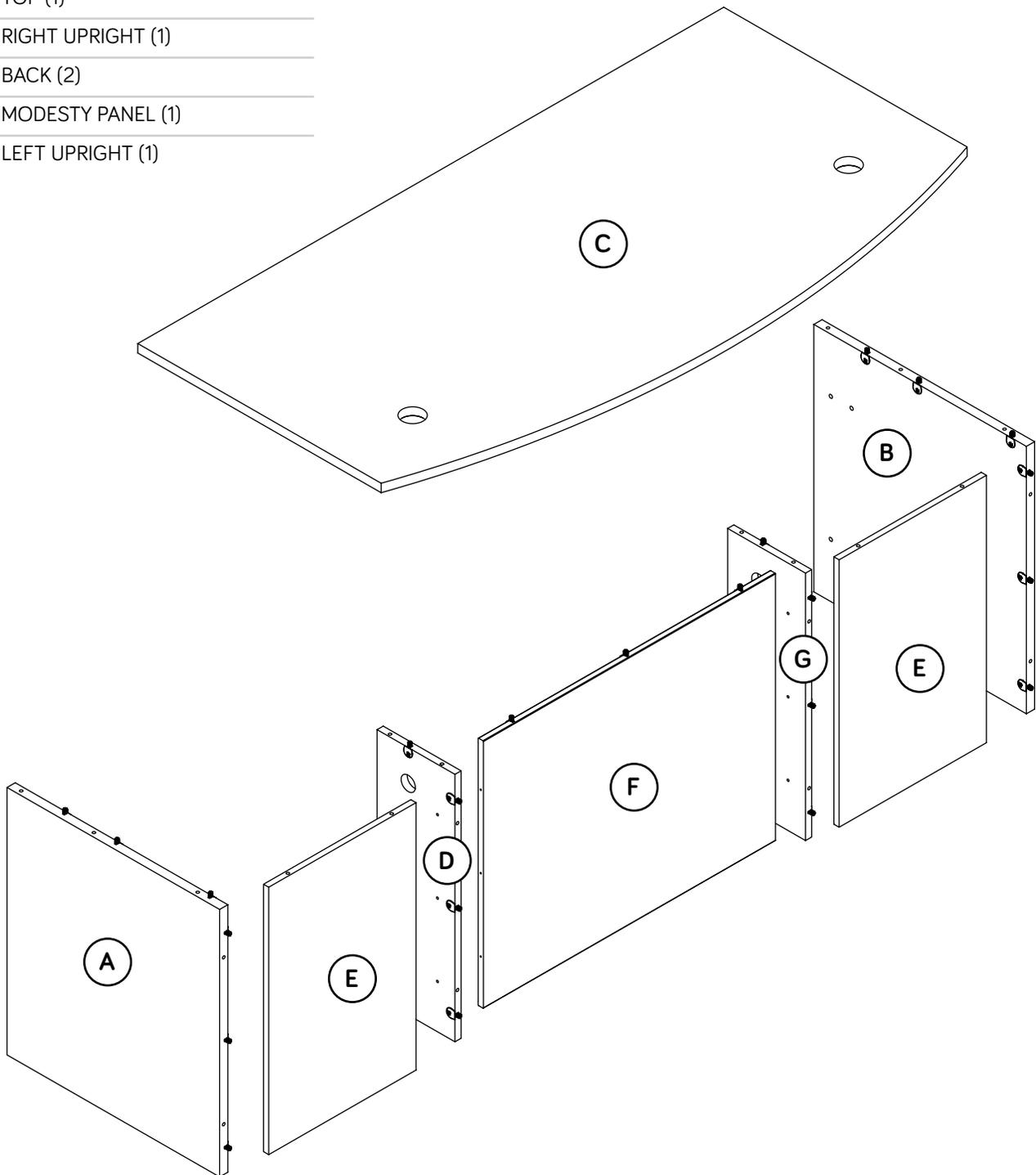
113S BLACK 1-15/16" FLAT HEAD SCREW - 6





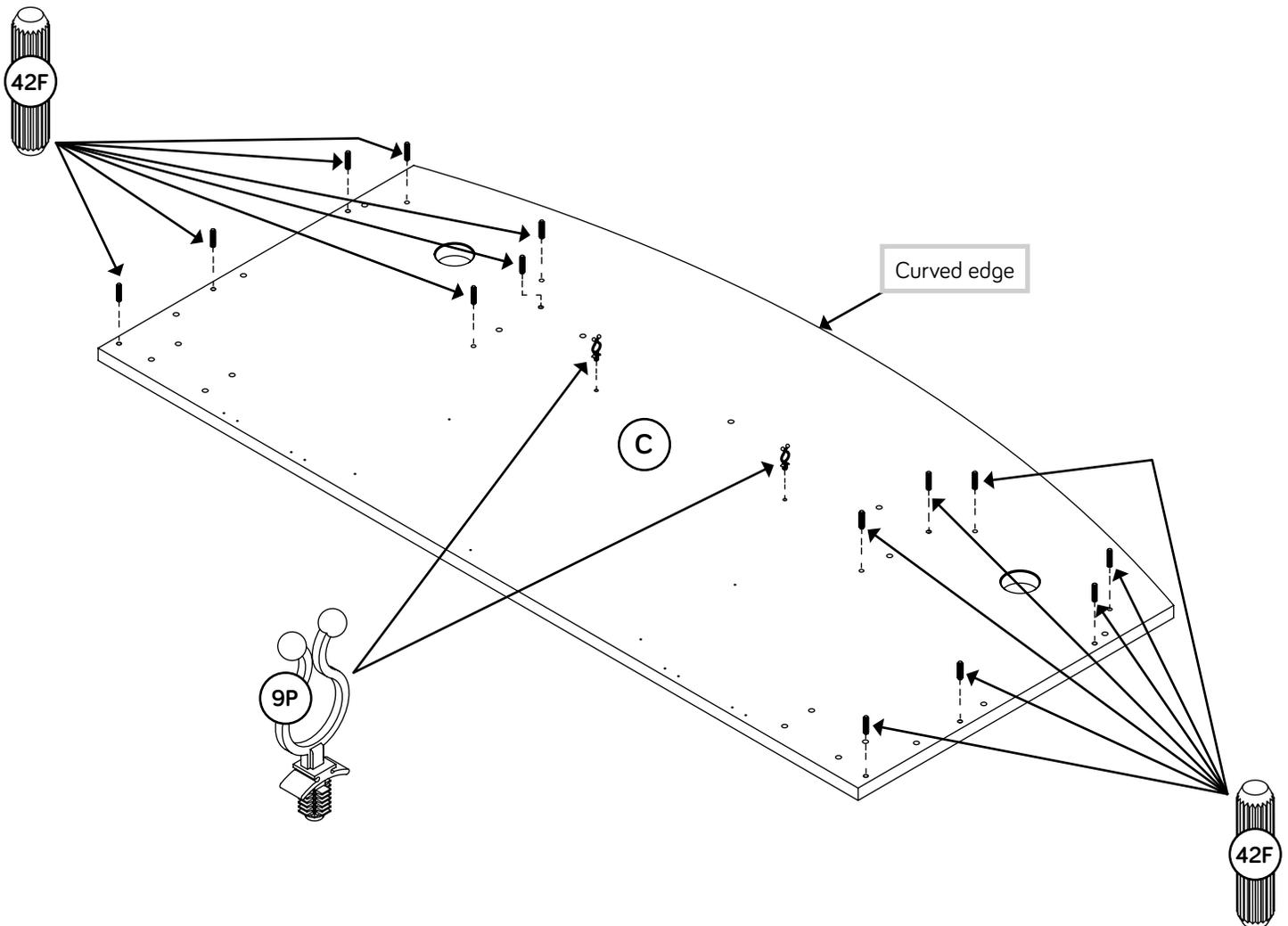
† While not all parts are labeled, some of the parts will have a label or an inked letter on the edge to help distinguish similar parts from each other. Use this part identification to help identify similar parts.

A	RIGHT END (1)
B	LEFT END (1)
C	TOP (1)
D	RIGHT UPRIGHT (1)
E	BACK (2)
F	MODESTY PANEL (1)
G	LEFT UPRIGHT (1)



Step 1

- ✦ Assemble your unit on a carpeted floor or on the empty carton to avoid scratching your unit or the floor.
- ✦ Insert fourteen WOOD DOWELS (42F) into the exact holes shown in the TOP (C).
- ✦ NOTE: You may need to gently tap the WOOD DOWEL in with your hammer.
- ✦ Push two CORD CLIPS (9P) into the TOP (C).

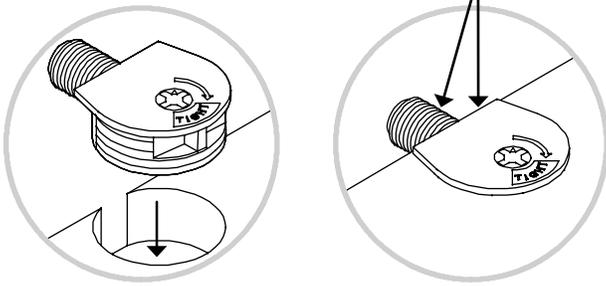


Hardware Usage Guide

HOW TO USE A TWIST-LOCK® FASTENER

1.

If the TWIST-LOCK® FASTENER is already inserted in the part, be sure both the dowel end and fastener edge are straight.



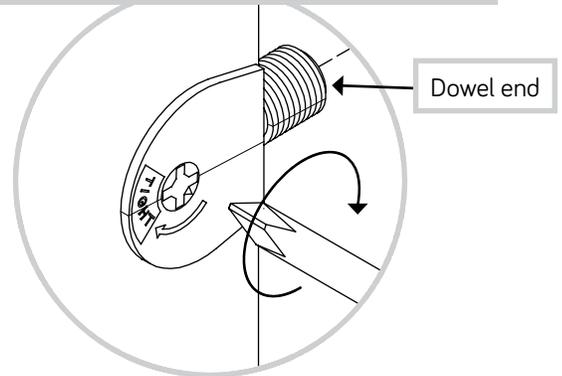
Push a TWIST-LOCK® FASTENER into the large hole in the part.

2.

1. Insert the dowel end of the FASTENER into the hole of the adjoining part.

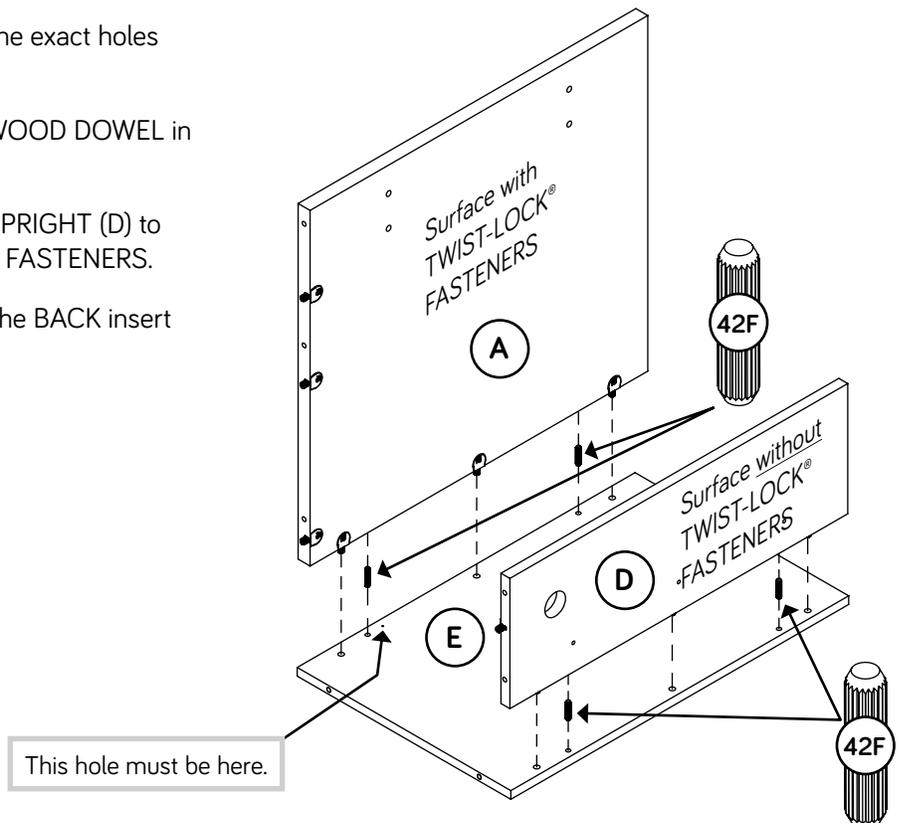
NOTE: The dowel end of the FASTENER must remain fully inserted in the hole of the adjoining part while locking the FASTENER.

2. Tighten the FASTENER with a Phillips screwdriver as tight as possible.



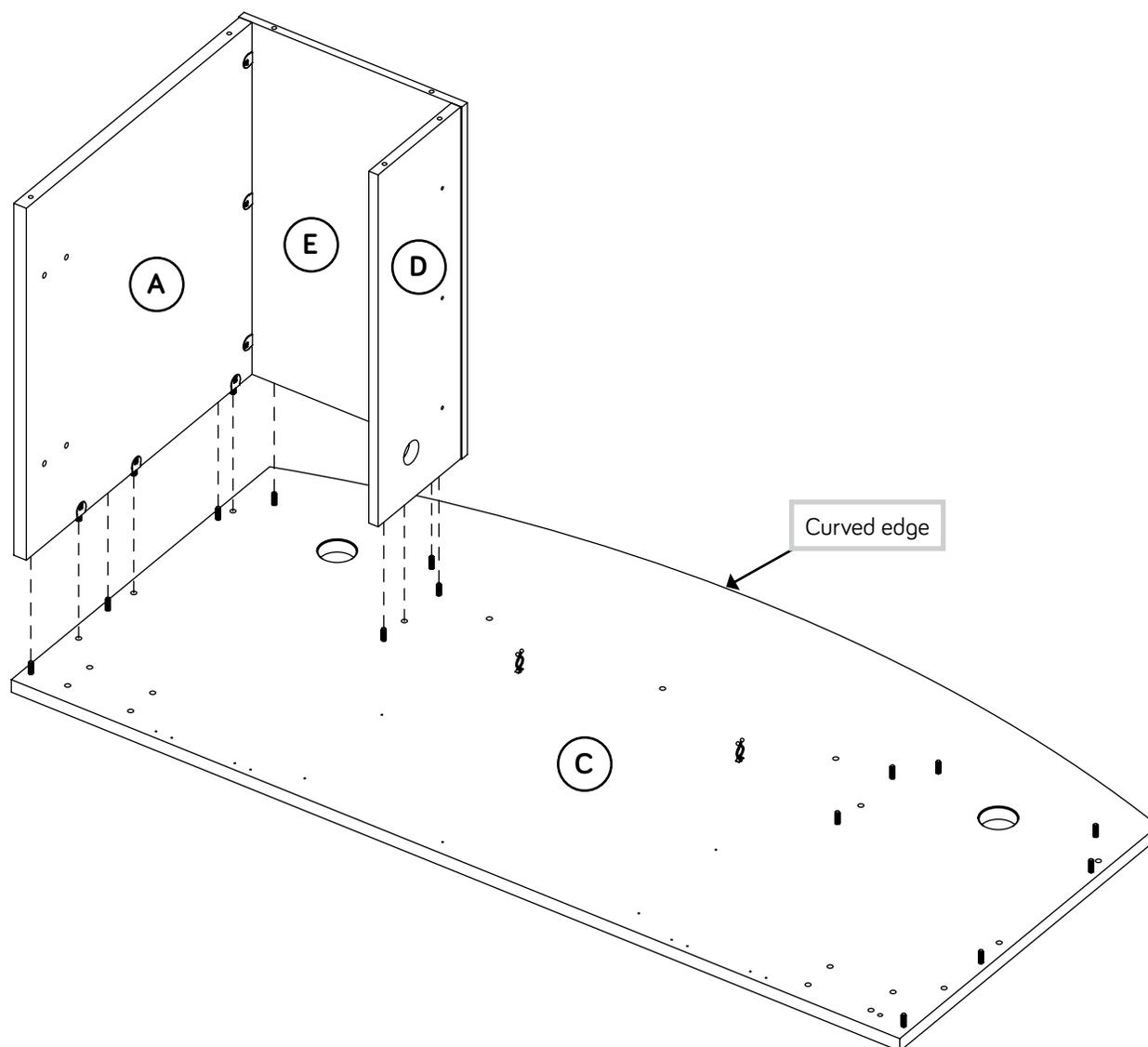
Step 2

- ✚ Insert four WOOD DOWELS (42F) into the exact holes shown in one BACK (E).
- ✚ **NOTE:** You may need to gently tap the WOOD DOWEL in with your hammer.
- ✚ Fasten the RIGHT END (A) and RIGHT UPRIGHT (D) to the BACK (E). Tighten six TWIST-LOCK® FASTENERS.
- ✚ **NOTE:** Be sure the WOOD DOWELS in the BACK insert into the END and UPRIGHT.



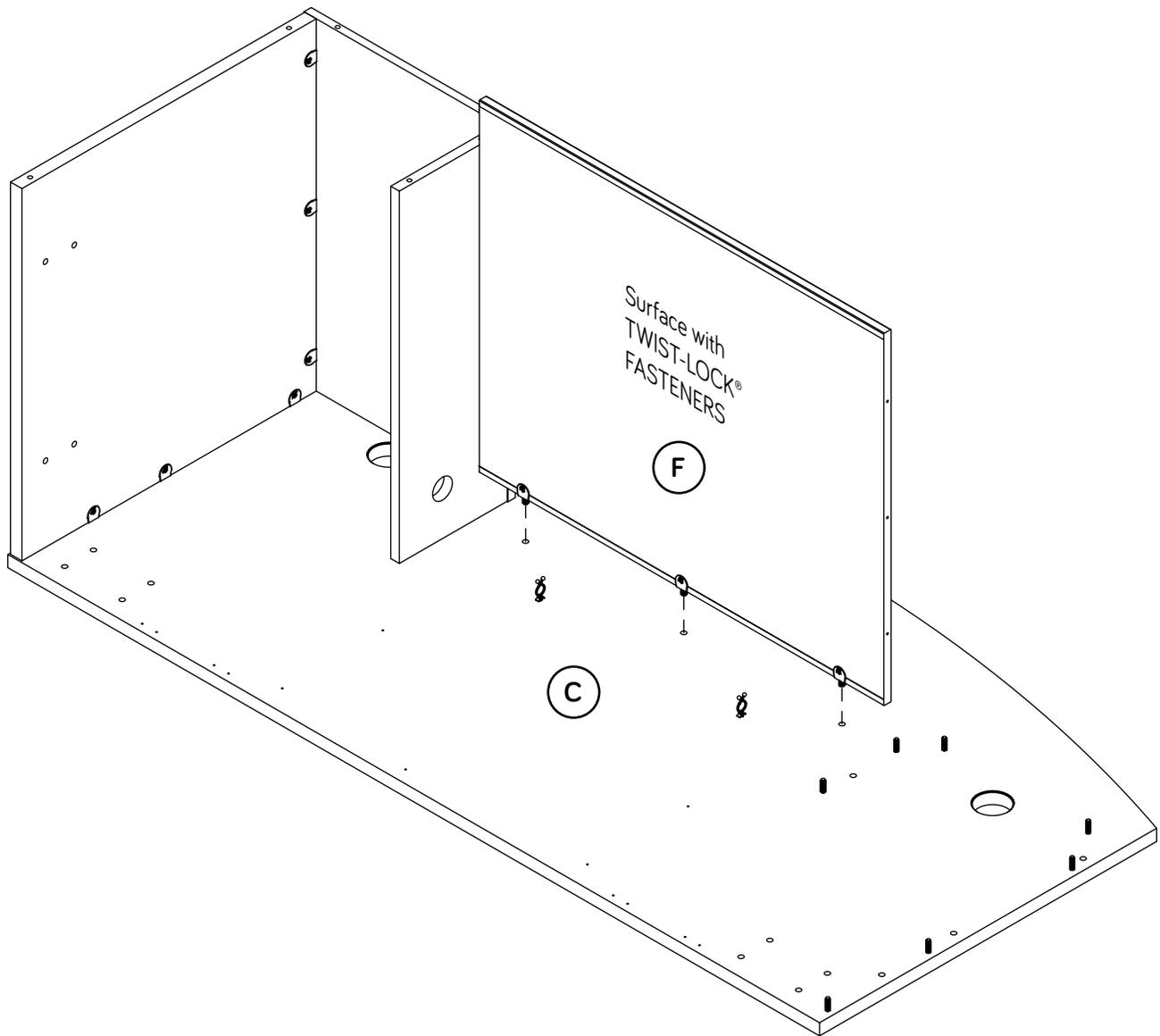
Step 3

- ✚ Fasten the RIGHT END (A) and RIGHT UPRIGHT (D) to the TOP (C). Tighten four TWIST-LOCK® FASTENERS.
- ✚ NOTE: Be sure the WOOD DOWELS in the TOP insert into the END, UPRIGHT, and BACK (E).



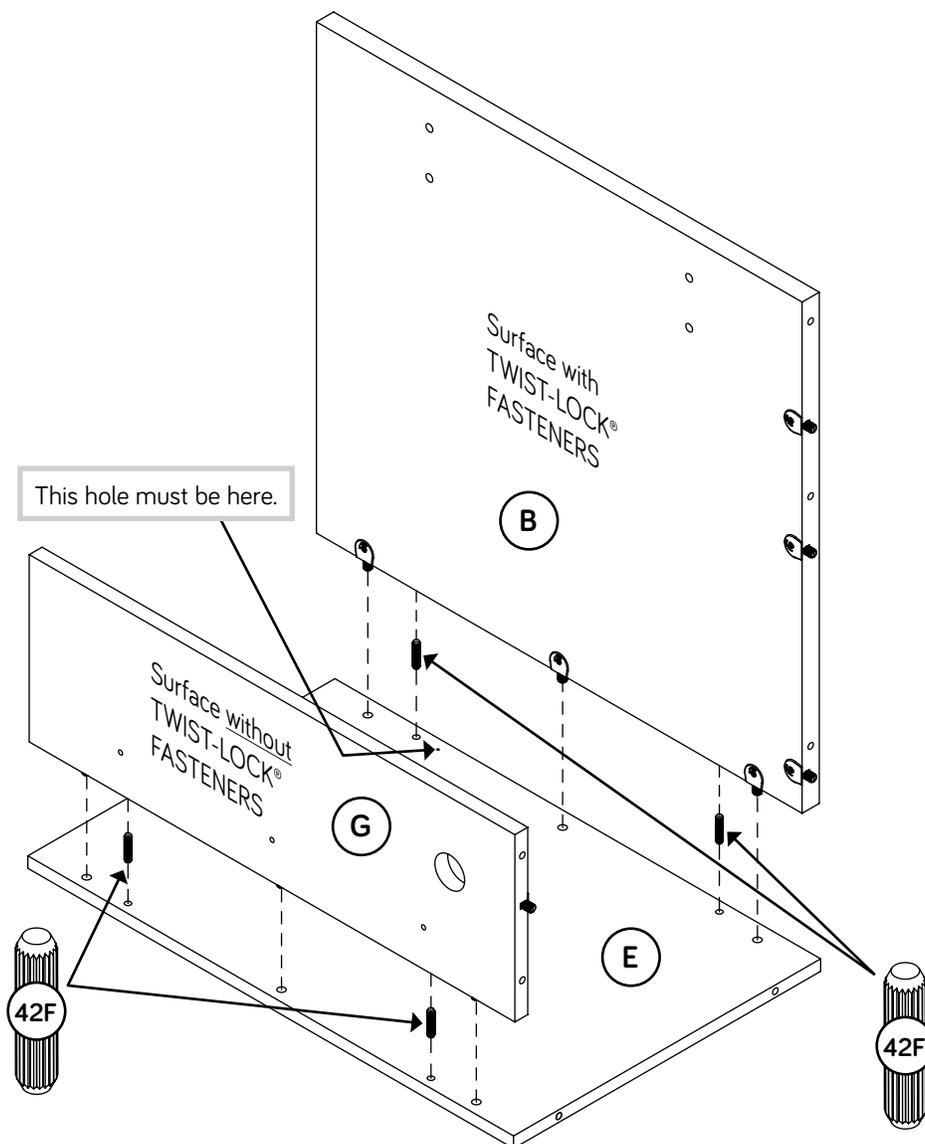
Step 4

- Fasten the MODESTY PANEL (F) to the TOP (C). Tighten three TWIST-LOCK® FASTENERS.



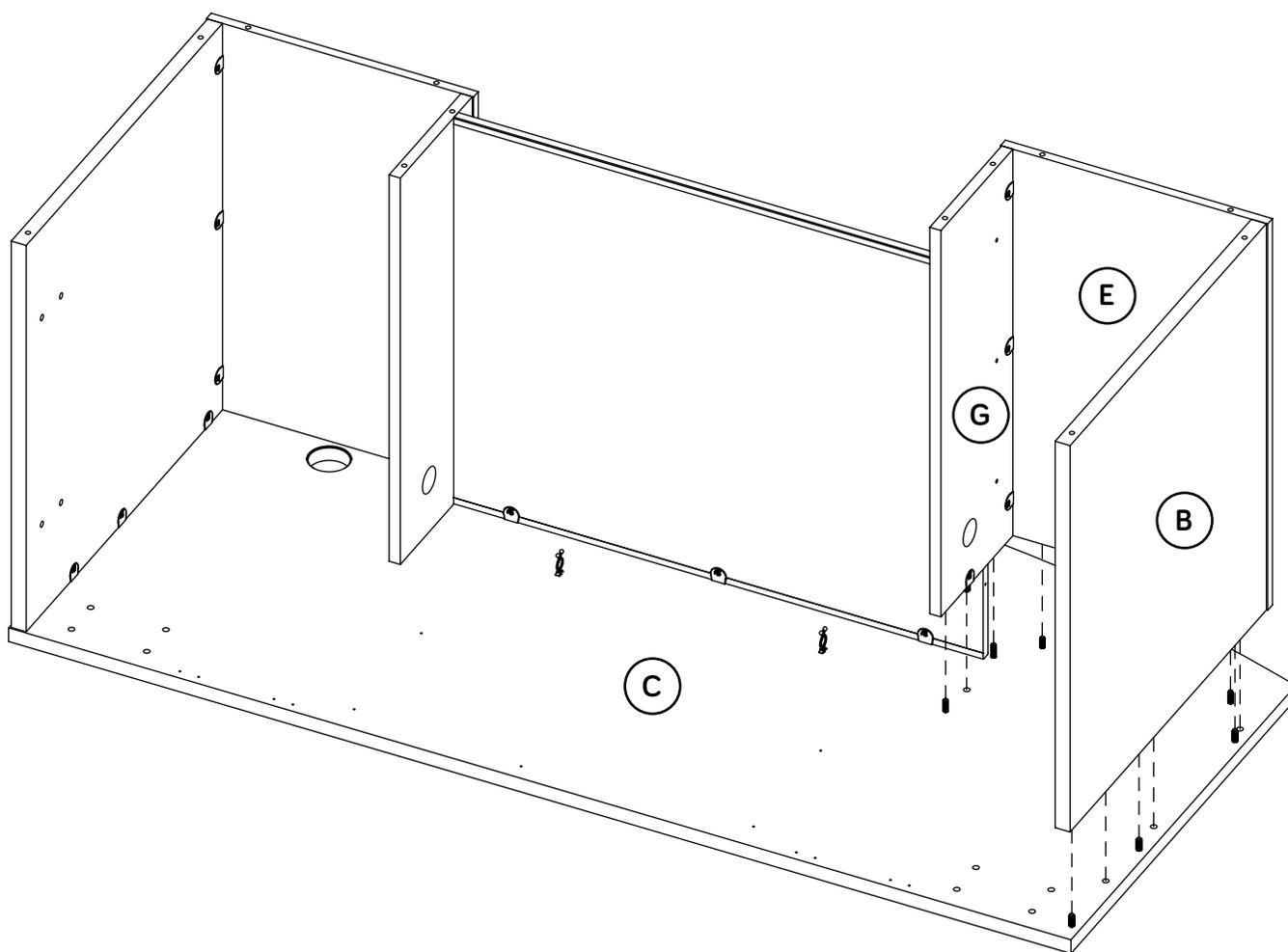
Step 5

- ✚ Insert four WOOD DOWELS (42F) into the exact holes shown in one BACK (E).
- ✚ NOTE: You may need to gently tap the WOOD DOWEL in with your hammer.
- ✚ Fasten the LEFT END (B) and LEFT UPRIGHT (G) to the BACK (E). Tighten six TWIST-LOCK® FASTENERS.
- ✚ NOTE: Be sure the WOOD DOWELS in the BACK insert into the END and UPRIGHT.



Step 6

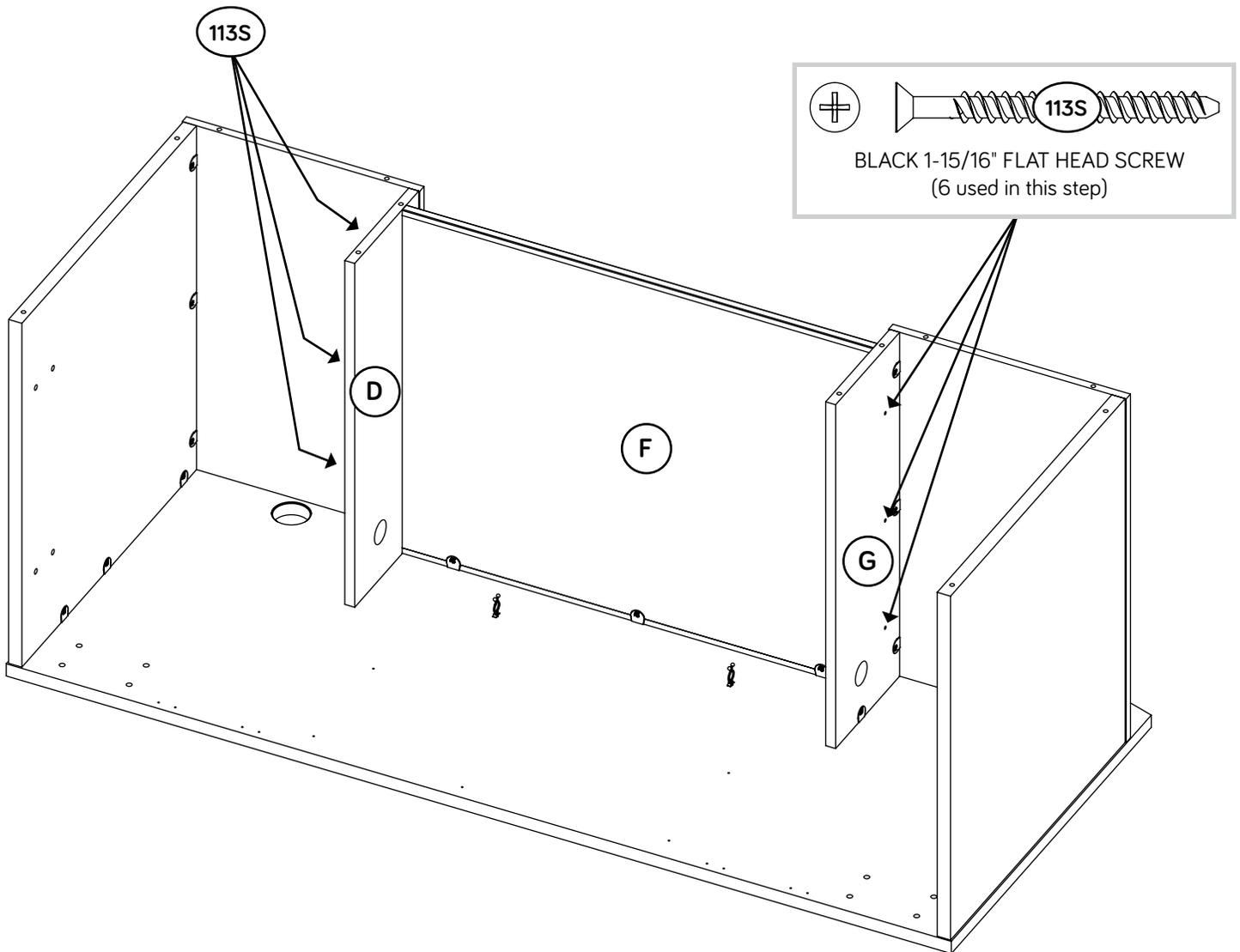
- ✚ Fasten the LEFT END (B) and LEFT UPRIGHT (G) to the TOP (C). Tighten four TWIST-LOCK® FASTENERS.
- ✚ NOTE: Be sure the WOOD DOWELS in the TOP insert into the END, UPRIGHT, and BACK (E).



Step 7

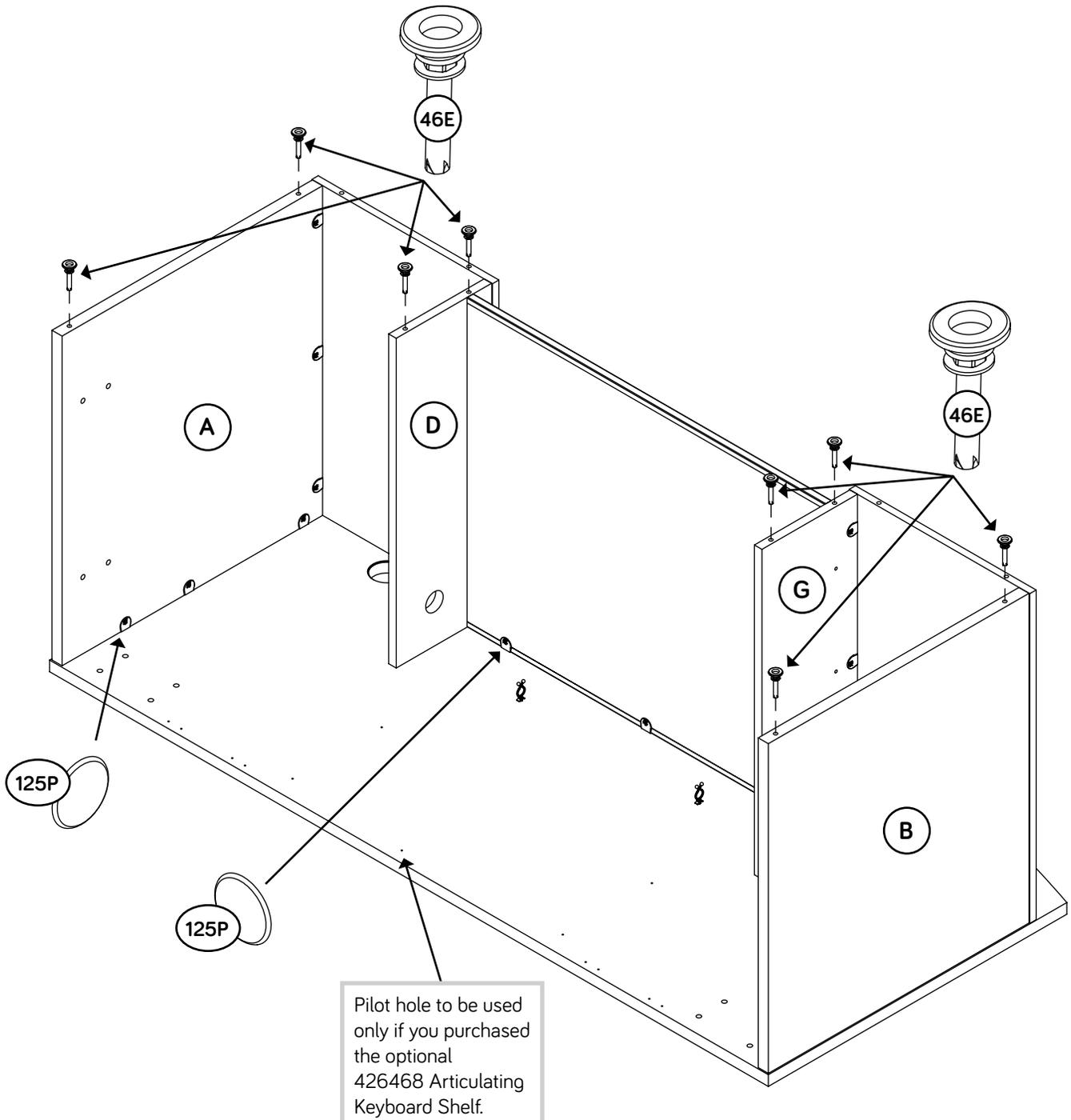
✚ Fasten the UPRIGHTS (D and G) to the MODESTY PANEL (F).
Use six BLACK 1-15/16" FLAT HEAD SCREWS (113S).

✚ NOTE: You should start each SCREW a few turns before completely tightening any of them.



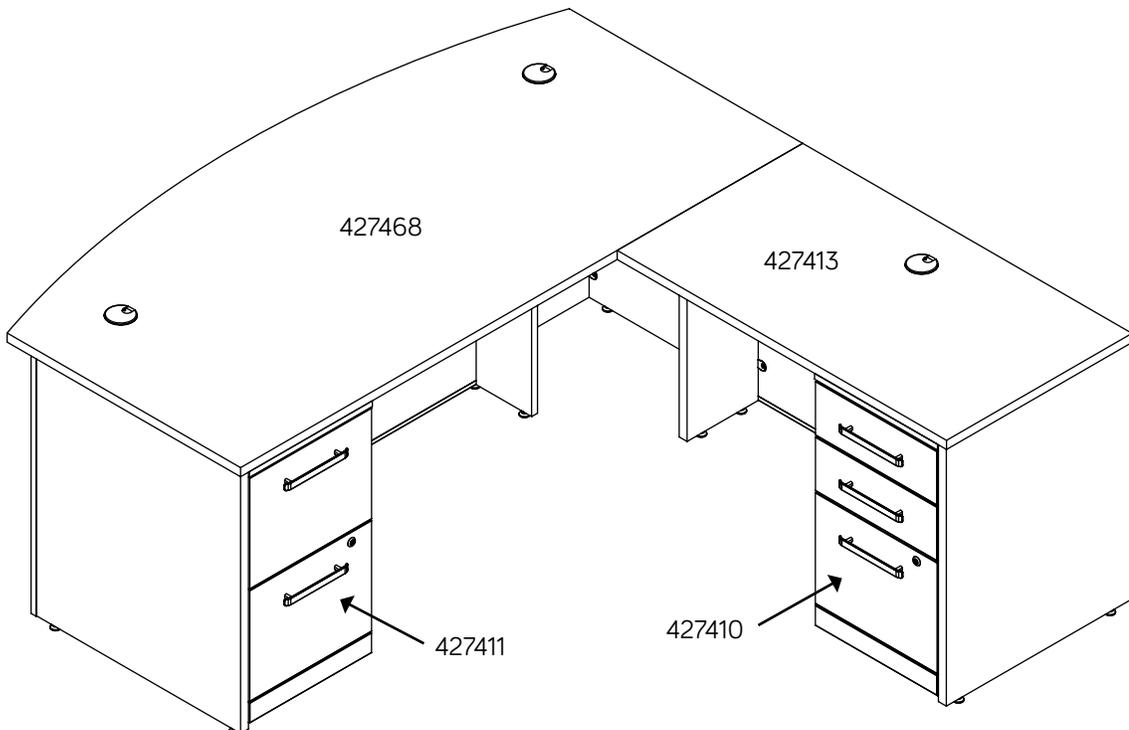
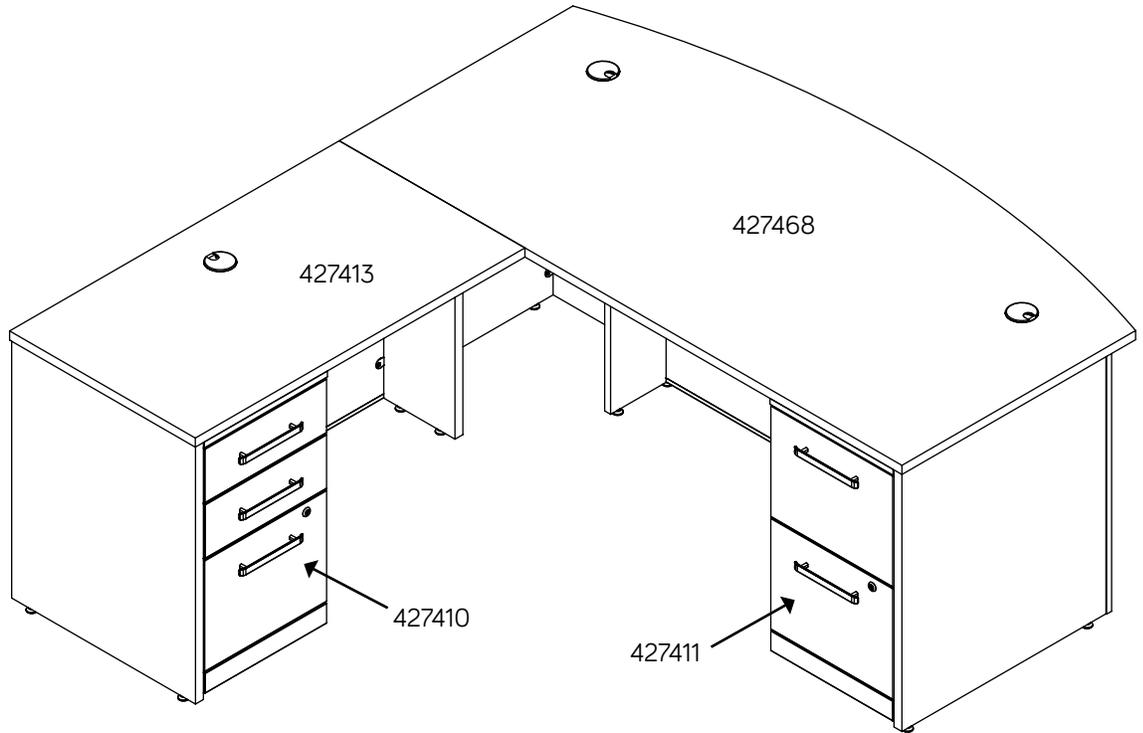
Step 8

- ✦ Using your hammer, gently tap eight LEVELERS (46E) completely into the holes in the ENDS (A and B) and UPRIGHTS (D and G).
- ✦ **NOTE:** Adjustments to the LEVELERS will be made later in assembly once your unit is standing upright.
- ✦ Using your hammer, gently tap a TWIST-LOCK® FASTENER COVER (125P) onto each visible TWIST-LOCK® FASTENER.



Step 9

- ✚ With someone's help, carefully stand your unit upright.
- ✚ The 427468 Executive Desk may be placed in a variety of configurations with other units as shown in the diagrams below.



Step 10

- ✦ Your unit may need leveling. To raise a corner of your unit, rotate the LEVELER downward. To lower a corner of your unit, rotate the LEVELER upward.
- ✦ For long-term care and maintenance of your unit, you may touch up the edges with the TOUCH-UP PEN (10M).
- ✦ Insert a HOLE PLUG (127P) into any unused hole in the ENDS (A and B).
- ✦ Insert a GROMMET (2P) and GROMMET CAP (3P) into each large hole in the TOP (C).
- ✦ **NOTE:** Please read the back pages of the instruction booklet for important safety information.
- ✦ This completes assembly. Clean with a damp cloth. Wipe dry.

